

Eden District Council

Council Minutes

**Date: 10 May 2018 Venue: Council Chamber, Town Hall, Penrith
Time: 6.45 pm**

Present:

Chairman: Councillor M Robinson

Vice Chairman: Councillor W Patterson

Councillors:	A Armstrong	E Martin
	D Banks	A Meadowcroft
	K Beaty	G Nicolson OBE
	P Breen	R Orchard
	I Chambers	J Raine
	M Clark	M Rudhall
	A Connell	H Sawrey-Cookson
	J Derbyshire	R Sealby
	M Eyles	L Sharp
	P Godwin	M Smith
	K Greenwood	V Taylor
	L Grisedale	M Temple
	D Holden	J G Thompson
	S Jackson	A Todd
	V Kendall	M Tonkin
	J C Lynch	

Officers Present: Clive Howey, Director of Finance
Matthew Neal, Deputy Chief Executive
Bibian McRoy, Assistant Director Organisational Development
Matthew Neal, Deputy Chief Executive

Democratic Services Officer: Sharon Bradshaw, Vivien Little and Claire Watters

CI/1/05/18 Election of Chairman

Note: The outgoing Chairman, Councillor Robinson, who was due to be nominated for re-election as Chairman of the Council, left the room during the discussion and voting on the following item of business. The outgoing Vice-Chairman Councillor Patterson presided over the election of the Chairman.

Nominated by Councillor Banks
Seconded by Councillor Eyles

RESOLVED that Councillor Robinson be re-elected as Chairman of the Council for the 2018-2019 municipal year.

Councillor Robinson then re-entered the room, accepted the Office of Chairman, was vested with the Chain of Office and took the Oath of Office.

CI/2/05/18 Appointment of Vice-Chairman

Nomination by Councillor Banks
Seconded by Councillor Connell

RESOLVED that Councillor Patterson be re-appointed as Vice-Chairman of the Council for the 2018-2019 municipal year.

Councillor Patterson accepted the Office of Vice-Chairman, was vested with the Chain of Office and the Oath of Office before giving a short acceptance speech.

CI/3/05/18 Apologies for Absence

Apologies were received from Councillors Hogg, Ladhams, Owen, Slee and Tompkins

CI/4/05/18 Declarations of Interest

Councillor Eyles gave a personal explanation in that he intended to record the meeting.

CI/5/05/18 Minutes

RESOLVED that:

1. The public minutes:

- HRa/37/04/18 to HRa/40/04/18 of the Human Resources and Appeals Sub-Committee held on 4 April 2018;
- AGc/61/04/18 to AGc/69/04/18 of the Accounts and Governance Committee held on 12 April 2018;
- HHc/41/03/18 to HHc/49/04/18 of the Housing and Communities Scrutiny Committee held on 22 March 2018;
- EEc/38/04/18 to EEc/45/04/18 of the Economy and Environment Scrutiny Committee held on 26 April 2018;
- SCb/63/04/18 to SCb/73/04/18 of the Scrutiny Co-ordinating Board held on 5 April 2018;
- Lic/01/02/18 to Lic/06/02/18 of the Licensing Committee held on 7 February 2018;
- E/138/04/18 to E/153/04/18 of the Executive held on 3 April 2018;

- CI/120/04/18 to CI/138/04/18 of the Council held on 19 April 2018;
- Pla/212/04/18 to Pla/228/04/18 of the Planning Committee held on 19 April 2018

2. the confidential minutes

- HRa/40/04/18 of the Human Resources and Appeals Sub-Committee held on 4 April 2018

be confirmed and signed by the Chairman as a correct record of those proceedings.

CI/6/05/18 Chairman's Acceptance Speech and Announcements

I am delighted to have the endorsement of my fellow Members to serve for another year as Chairman. Councillor William Patterson as Vice Chairman and I will be seeking to use the opportunities afforded to us in these civic roles to promote the District in Cumbria and beyond.

I would like to thank all the people who attended the Chairman's Dinner last Friday, it was a tremendous occasion. The local business community were very generous in sponsoring or donating prizes for the Charity Auction which benefits two fantastic causes Hospice at Home and the Great North Air Ambulance. I would also like to thank BBC Radio Cumbria's Gordon Swindlehurst and auctioneer Stuart Maughan for their support.

Nineteen deserving volunteers who were nominated by Parish Councils for their community work, rightly took centre stage at the dinner as their hard work was recognised. So far the dinner has raised over £2,700 for my chosen charities.

With the permission of the Chairman, Councillor Sawrey-Cookson expressed his thanks to Councillor Robinson for an excellent Chairman's dinner. Councillor Thompson in support this also expressed his view that the dinner had been a great success.

CI/7/05/18 Statement by the Leader

The Leader of the Council, Councillor Beaty, made a statement regarding the Council's achievement and the challenges that it had faced during 2017-2018.

"Eden was described as one of top ten happiest places in the UK this year, and when you look around there is no doubt why, we live in one of most picturesque places in the UK enclosed by 2 National Parks and an AONB with World Heritage sites within our borders and just to the North.

We also have ultra low unemployment and a growing economy.

But, this Council still has much to do.

We still have some of the lowest wages in the Country and we must work together to address this, many of our residents will be those who are sometimes described by politicians as 'just about managing' or strivers.

I don't say that. I would describe the people of Eden as resilient you can see this as you travel around. We have proud residents who are at their best working together on local projects and it's particularly noticeable at times of crisis like the Beast from the East or the Storm Desmond Floods.

We have communities with a very strong sense of localism, and Eden has been at the forefront of Neighbourhood Planning. Local government reform is now back on the agenda, so it is timely that another great collaborative work has been moving along nicely over the past 12 months.

Adrian and the technical services team have been beaver away along with CALC and the parishes to strengthen their futures by devolving some of assets and services back, near to the communities where they are delivered. It's a great achievement and it's been a real listening and learning exercise for all involved and we are now in a position to move forward. We've given the parishes an extra 4 months to sign up, but very soon we can get on with fitting brand new lights for the parishes to take control of and make them strong and in control should there be changes to how Local Services are delivered at District and county level. No one wants to see some of the discretionary services cut in the way that other Councils have across Cumbria, and we must continue to fight for our rural services to continue in whichever way we can.

Last week's Chairman's Dinner showcased many of the great heroes from our communities showing again that our residents are our strength.

I see it as this Council's job to deliver quality Statutory Services, making sure everyone's bins are collected, taking care with planning and more increasingly helping people maintain good health. But, we must be here to help when someone is in trouble and needs a hand up.

We have to put in place the conditions to allow the people of Eden to make choices and create the lifestyle they choose.

We mustn't forget that this Council must do everything it can to deliver on our Plan for:

- Decent Homes for all;
- Strong Economy and Rich Environment;
- Thriving communities; and
- A Quality Council

And I hope we can all engage over the coming months to update the plan to make it more relevant for the next 5 years as we leave the EU and rural policy moves from Brussels to Westminster.

It has been a pleasure to work with members across the Council over the past 12 months to work on the Eden Vision and more recently our Penrith Masterplan. This will be the most important piece of work we do in the next 30 years, and I am determined that it will deliver a plan for Penrith that benefits the whole of Eden.

No one will have failed to notice that creating a future plan for an area can be controversial and there is no doubt that the Council will face criticism as well as praise, but I am convinced that we must create a plan that offers the People of Eden a chance to prosper from the opportunities offered to us over the next decade:

- The imminent upgrade of the A66;
- The UK's first Rural Growth Deal the Borderlands initiative;
- The West Coast Nuclear Developments;
- Northern Powerhouse and the growth of Metro areas in the Tees Valley and Manchester;
- Carlisle Airport .

Not everyone likes change and our draft plan will be ready in a couple of weeks and a period of public consultation will follow.

I want to make sure that the plan delivers a modern market town economy for the area with higher paid jobs, growing local businesses and a vibrant social and leisure economy so we can attract visitors and also give a reason for our children to choose Eden for their career rather than have to leave.

Tonight is the end of an era, you will be asked tonight to approve a new Chief Executive for the Council.

I'd like to thank the Human Resources and Appeals Committee for what turned out to be a very enjoyable few weeks selecting the new CEO.

It is disappointing that Robin is not here this evening as it is testament to his work that this Council can afford to appoint a full time CEO.

Over the past 7 years under first Councillor Nicolson and then myself, Robin has been instrumental in transforming this Council's finances to make us the most financially stable Council in Cumbria, if not the North West.

We could not make some of the decisions we do if we did not have the stable finances that we currently enjoy. I hesitate to say this but we are in fact strong and stable....

Since 2010 our revenue balances have increased from £2m to £7.5, our asset base has nearly doubled, and only in the last 12 months our cash deposits have increased from £5m to £16m.

This is at a time when we hear that councils across the UK are struggling or even going bust and using reserves to continue to deliver services, while here in Eden we are investing in Housing and new homelessness services. We are considering an investment strategy and attracting interest from business and housing from across the whole UK.

All this while not cutting services and not increasing Council Tax.

I'd like to thank Dr Robin Hooper in his absence for helping us to be the best council in Cumbria over the past 7 years, I wish him the best of luck and success in his future endeavours.

I'm sure a little bit of him will always be in Eden.

Over the next 12 months our new CEO will need to hit the Ground running and I look forward very much to working with Rose Rouse if you approve her appointment later.

I'd like to take this opportunity to thank all the staff across the council for working hard to achieve our goals and delivering for the people of Eden, sometimes going over and above to help.

As we move into new arrangements I am sure you will do what you do best and show the new CEO what a great Council we are.

I'd also like to thank the members who have worked with me it really is a pleasure, and when I see how other Councils (and actually all that lot in Westminster) I am pleased that we can work together in a very pleasant and positive way. It honestly is a pleasure to be the Leader and represent you all in all aspects of this job across the Country."

CI/8/05/18 Allocation of Seats on Committees

Members considered report G47/18 from the Deputy Chief Executive which sought to make appointments to the Council's Committee for 2018-2019 municipal year.

RESOLVED that:

1. In accordance with the principles of proportionality, the number of seats allocated to each group be:

Conservative Group	36
Independent Group	16
Liberal Democrat Group	14

2. The allocation of seats on the Council's committees to the political groups be as set out below:

	Conservative Group	Independent Group	Liberal Democrat Group	Total
Accounts and Governance Committee	5	2	2	9
Scrutiny Co-ordinating Board	5	2	2	9
Housing and Community Scrutiny Committee	5	2	2	9
Environment and Economy Scrutiny Committee	5	2	2	9
Human Resources and Appeals Committee	5	2	2	9

Planning Committee	6	3	2	11
Licensing Committee	5	3	2	10

3. The appointment of Members and Standing Deputies to Committees be as follows:

Accounts and Governance Committee – 9 Members

Independent Group	K Greenwood, P Godwin
Conservative Group	A Hogg, S Jackson, V Kendall, J Lynch, R Orchard
Liberal Democrat Group	A Connell, V Taylor
Standing Deputies	J Raine, G Nicolson M Robinson, M Tonkin M Rudhall, J Tompkins

Scrutiny Co-ordinating Board – 9 Members

Independent Group	D Banks, M Tonkin
Conservative Group	I Chambers, R Orchard, J Raine, R Sealby, J Thompson
Liberal Democrat Group	D Holden, J Derbyshire
Standing Deputies	A Meadowcraft M Robinson, M Smith V Taylor, J Tompkins

Environment and Economy Panel - 9 Members

Independent Group	2	K Greenwood, T Ladhams
Conservative Group	5	A Armstrong, I Chambers, S Jackson, M Temple, J Thompson
Liberal Democrat Group	1	M Rudhall

Labour*	1	L Sharp
Standing Deputies		V Kendall, A Meadowcroft, R Sealby D Banks, W Patterson J Derbyshire, J Tompkins

Housing and Communities Panel - 9 Members

Independent Group	2	M Clark, H Sawrey-Cookson
Conservative Group	5	A Meadowcroft, R Orchard, J Raine, M Temple, R Sealby
Liberal Democrat Group	1	J Derbyshire
Labour*	1	L Sharp
Standing Deputies		A Armstrong, I Chambers, V Kendall P Godwin, M Robinson M Rudhall, V Taylor

Human Resources and Appeals - 9 Members

Independent Group	2	P Godwin, M Robinson
Conservative Group	5	L Grisedale, J Lynch, G Nicolson, J Owen, M Temple
Liberal Democrat Group	2	M Eyles, V Taylor
Standing Deputies		A Hogg, M Slee K Greenwood, M Smith A Connell, D Holden

Licensing Committee - 10 Members

Independent Group	3	D Banks, M Clark, M Tonkin
Conservative Group	5	A Hogg, A Meadowcroft, G Nicolson, J Raine, R Sealby

Liberal Democrat Group	2	M Rudhall, V Taylor
Standing Deputies		J Lynch, J Thompson W Patterson, M Robinson J Derbyshire L Sharp*

Planning Committee - 11 Members

Independent Group	3	M Clark, W Patterson, H Sawrey-Cookson
Conservative Group	6	A Armstrong, I Chambers, V Kendall, J Lynch, R Sealby, J Thompson
Liberal Democrat Group	2	M Eyles, D Holden
Standing Deputies		A Hogg, J Raine D Banks, M Smith, V Taylor, M Rudhall

*Seats allocated to the Labour Member have been given from the Liberal Democrat Group in line with their respective wishes

CI/9/05/18 Election of Chairmen

a. Scrutiny Co-ordinating Board

Nomination by Councillor Greenwood
Seconded by Councillor Smith

and **RESOLVED** that Councillor Banks be re-elected as Chairman of the Scrutiny Co-ordinating Board for the 2018-2019 municipal year.

b. Housing and Communities Scrutiny Committee

Nomination by Councillor Chambers
Seconded by Councillor Thompson

and **RESOLVED** that Councillor Raine be re-elected as Chairman of the Housing and Communities Scrutiny Committee for the 2018-2019 municipal year.

c. Environment and Economy Scrutiny Committee

Nominated by Councillor Thompson
Seconded by Councillor Sealby

and **RESOLVED** that Councillor Chambers be re-elected as Chairman of the Environment and Economy Scrutiny Committee for the 2018-2019 municipal year.

d. Accounts and Governance Committee

Nominated by Councillor Holden
Seconded by Councillor Eyles

and **RESOLVED** that Councillor Connell be re-elected as Chairman of the Accounts and Governance Committee for the 2018-2019 municipal year.

e. Planning Committee

Nominated by Councillor Chambers
Seconded by Councillor Patterson

and **RESOLVED** that Councillor Thompson be re-elected as Chairman of the Planning Committee for the 2018-2019 municipal year.

f. Licensing Committee

Nominated by Councillor Chambers
Seconded by Councillor Thompson

and **RESOLVED** that Councillor Sealby be re-elected as Chairman of the Licensing Committee for the 2018-2019 municipal year.

g. Human Resources and Appeals Committee

Nominated by Councillor Chambers
Seconded by Councillor Thompson

and **RESOLVED** that Councillor Lynch be re-elected as Chairman of the Human Resources and Appeals Committee for the 2018-2019 municipal year.

CI/10/05/18 'Key Decisions' Financial Thresholds

Members considered report G49/18 from the Deputy Chief Executive which sought confirmation of the financial threshold for a 'key decision'.

Proposed by Councillor Robinson
Seconded by Councillor Thompson

and **RESOLVED** that the financial threshold for a 'Key Decision' be uplifted from £50,000 to £60,000.

CI/11/05/18 Confirmation of Calendar of Ordinary Meetings 2018-2019

Members considered report G52/18 from the Deputy Chief Executive which sought to formalise the calendar of ordinary meetings for the 2018-2019 municipal year.

Proposed by Councillor Robinson
Seconded by Councillor Chambers

and **RESOLVED** that:

1. The calendar of ordinary meetings for the 2018-2019 municipal year is approved (attached to the minutes as appendix 1)
2. All Members and Standing Deputies of the Planning, Licensing and Accounts and Governance Committees be required to undertake full training prior to the first meeting of the respective committees.
3. The dates of the Portfolio Holder meetings be noted. (attached to the minutes as appendix 2)

CI/12/05/18 Appointments to Outside Bodies and Member Champions 2018-2019

Members considered report G48/18 from the Deputy Chief Executive which sought to confirm the outside bodies upon which members will sit in the forthcoming municipal year and to enable consideration about who should be appointed to represent the council on each of these bodies.

The Deputy Chief Executive stated that he understood that Councillor Breen, who was a member of the Executive, was likely to be proposed for nomination to the Greenwich Leisure Limited Eden Board. His report requested proposals for non-executive members, to reflect that it was an advisory board and there was a risk of a conflict for a nominee who may then have be part of an Executive decision making process at some point in the future. He stated that Councillor Breen had considered the matter and was of the view that the risk of such conflict arising was slim. On that basis the Deputy Chief Executive stated that, notwithstanding his advice, it would be lawful for Council Breen to be nominated to the Board if that was members' wish.

RESOLVED that

1. The list of outside bodies set out in paragraphs 3.2, 3.3 and appendix 1 of the report be approved;
2. The members of the Executive identified in paragraph 3.2 be appointed to the outside bodies;
3. The following non-executive members be nominated to the bodies list at paragraph 3.3 and appendix 1 to the report:

Alston Moor Partnership (including the Townscape Heritage Initiative Steering Group and Alston Moor Partnership Board) – 1 representative	R Orchard
Cumbria Health and Wellbeing Scrutiny	J Raine (Standing Deputy)

Committee – 1 representative and 1 standing deputy	V Taylor
Cumbria Local Nature Partnership – 1 representative	J Thompson
Cumbria Police and Crime Panel – 1 representative	J Lynch
Eden Access Forum - 1 representative	J Derbyshire
Eden Health and Wellbeing Forum – 1 representation and 1 standing deputy (should be the same representatives as Cumbria Health and Wellbeing Scrutiny Committee)	J Raine (Standing Deputy) V Taylor
Lake District National Park Authority – 1 representative	J Thompson
Lake District National Park Partnership	J Derbyshire
North Pennines Area of Outstanding Natural Beauty Partnership – 1 representative	M Robinson
Greenwich Leisure Limited Eden Board – 2 representatives	P Breen M Robinson
Omega Proteins Liaison Group – 3 representatives	V Taylor M Tonkin J Thompson
Parking and Traffic Regulations Outside London Adjudication Committee – 1 representative	D Holden
Yorkshire Dales National Park Authority – 1 representative	W Patterson

4. Those bodies upon which Eden District Council will represent another authority for 2018-2019 as detailed in paragraph 3.4 of the report be noted;
5. Those bodies upon which Eden District Council will be represented by another authority for 2018-2019 as detailed in paragraph 3.4 of the report be noted; and
6. The Members below be appointed as Member Champions:

Member Champion Role	Nomination
Armed Forces	Councillor Temple
Children and Young People	Councillor Holden
Older People	Councillor Raine

CI/13/05/18 Scrutiny Annual Report

Council considered report G46/18 from the Chairman of the Scrutiny Co-ordinating Board which presented the achievements of the Council's Scrutiny Board and Committees during the 2017-2018 municipal year.

Proposed by Councillor Banks
Seconded by Councillor Breen

and **RESOLVED** that the report and achievements of Scrutiny in the 2017-2018 Council year be noted.

CI/14/05/18 Planning Services Performance Report 2017-2018

Members considered report TES19/18 from the Chairman of the Planning Committee which provided Members with an overview of the performance of the planning service between April 2017 and March 2018 in relation to Key Performance Indicators, Planning Enforcement, future projects, the Emerging Local Plan and Building Control.

Proposed by Councillor Thompson
Seconded by Councillor Patterson

and **RESOLVED** that the report be noted.

CI/15/05/18 Licensing Committee Annual Report

Members considered report G51/18 from the Chairman of the Licensing Committee which provided general information on the activities of the Licensing Committee during the municipal year 2017-2018.

Proposed by Councillor Sealby
Seconded by Councillor Thompson

and **RESOLVED** that the report be noted.

CI/16/05/18 Electoral Review 2019-2023

Members considered report G50/18 from the Deputy Chief Executive which brought to Council's attention a communication from the Local Government Boundary Commission for England ('LGBCE') indicating that it is minded to conduct an Electoral Review of Eden District Council in 2019/2020.

After some debate the Deputy Chief Executive explained that if members resolved to not support the carrying out of an electoral review in 2019/20, the LGBCE would be under a duty to write to the Council in a similar vein in future years, assuming that there remained electoral imbalances. At such point Council would need to re-consider its view at that time. He stated that it was not necessary or appropriate for the Council to speculate within its resolution as to the timescales for any future consideration of the appropriateness of an electoral review.

Proposed by Councillor Robinson

Seconded by Councillor Eyles

and **RESOLVED** that:

1. Council did not agree with the view of the Local Government Boundary Commission for England and therefore did not consider that an Electoral Review of Eden District Council should take place in 2019-2020; and
2. The Deputy Chief Executive be given delegated authority to take into account the views of Council and consult with the Leader and Group Leaders in finalising a response to the Local Government Boundary Commission for England.

CI/17/05/18 Chief Executive Recruitment

Prior to the commencement of this item the Chairman stated that the report was marked as Part II confidential under Part 1 of Schedule 12A of the Local Government Act 1972 to enable the preferred candidate to resolve communications with her current employer. However such matters had subsequently been attended to. The rationale for Part II status was therefore no longer applicable and the Deputy Chief Executive was content for the matter to be debated in public.

Members considered report CE13/18 from the Assistant Director Organisational Development which asked Members to consider the recommendations of the Human Resources and Appeals Committee and confirm the appointment of a new Chief Executive.

Proposed by Councillor Lynch
Seconded by Councillor Eyles

and **RESOLVED** that:

1. The recommendation of the Human Resources and Appeals Committee be agreed and Rose Rouse be appointed as Eden District Council's Chief Executive and Head of Paid Service from a date to be confirmed and subject to the usual employment checks;
2. The Deputy Chief Executive, in consultation with the Leader, be authorised to conclude any outstanding terms relating to the appointment; and
3. The Deputy Chief Executive be authorised to publish the confidential Part II Council report headed Chief Executive Recruitment Update which was presented to the Council meeting of 19 April 2018 on the basis that the information contained therein is no longer confidential.

CI/18/05/18 Date of Next Scheduled Meeting

The date of the next scheduled meeting be confirmed as 12 July 2018.

CI/19/05/18 Exclusion of Press and Public

RESOLVED that in accordance with Section 100A(4) of the Local Government Act 1972, members of the public (including the press) should be excluded from the meeting during the

discussion of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 to Schedule 12A of the Act.

CI/20/05/18 Chief Executive Interim Arrangements

Members considered report CE14/18 from the Assistant Director Organisational Development which enabled Council to consider the recommendation of the Human Resources and Appeals Committee on the matter of the interim Chief Executive Arrangements.

Proposed by Councillor Beaty
Seconded by Councillor Grisedale

and **RESOLVED** that the recommendation of the Human Resources and Appeals Committee be approved and existing staff be utilised to provide cover during the absence of a Chief Executive.

The meeting closed at 8.00 pm

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EDEN DISTRICT COUNCIL – CALENDAR OF MEETINGS 2018– 2019

2018	COUNCIL 6.45pm	EXECUTIVE 6.00pm	SCRUTINY CO- ORDINATING BOARD 6.45pm	HOUSING & COMMUNITY SCRUTINY COMMITTEE 6.45pm	ENVIRONMENT & ECONOMY SCRUTINY COMMITTEE 6.45pm	ACCOUNTS AND GOVERNANCE COMMITTEE 6.45PM	LICENSING CTTEE 9.30 am	PLANNING CTTEE 9.30am	Planning Committee (Provisional Site Visit dates) Various
MAY	10 (Annual Meeting)		24					17	31
JUNE		5			21	28	6	14	28
JULY	12	3	19	5		26	4	19	
AUGUST								16	2 30
SEPTEMBER	6	4	20			27	5	13	27
OCTOBER		2		11	25		3	18	
NOVEMBER	8	6	15	22		29	7	15	1 29
DECEMBER		4 11 (Budget)			6		5	13	
2019									
JANUARY	10	22 (Budget)	3	24			9	17	3 31
FEBRUARY	14 (Budget)	5			7	21	6	14	28
MARCH	7	5		21			6	14	28
APRIL	11	2	4		25	18	3	18	
MAY									2

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CALENDAR OF PORTFOLIO MEETINGS 2018 – 2019

2018	PORTFOLIO LEADER CEx Office 1.00pm	PORTFOLIO RESOURCES DoF Office 1.30	COMMERCIAL SERVICES PORTFOLIO Comm Serv Office 11.00am	HOUSING AND HEALTH PORTFOLIO Laburnum Room 9.15am	SERVICES PORTFOLIO DD Tech Ser Off tbc	COMMUNITIES PORTFOLIO DD Tech Ser Off 9.30am	EDEN DEVELOPMENT PORTFOLIO AD Cus Ser Office 2.30pm	
MAY								
JUNE	12	20	11	15	14	14	26	Week beginning 11 June
JULY	10	19	9	13	12	12	24	Week beginning 9 July
AUG	14	No meeting scheduled	13	17	16	16	28	Week beginning 13 August
SEPT	11	27	10	14	13	13	25	Week beginning 10 September
OCT	9	25	8	12	11	11	23	Week beginning 8 October
NOV	13	29	12	16	15	15	27	Week beginning 12 November
DEC	11	20	10	14	13	13	18	Week beginning 10 December
2019								
JAN	15	31	14	18	17	17	22	Week beginning 14 January
FEB	12	28	11	15	14	14	26	Week beginning 11 February
MARCH	12	28	11	15	14	14	26	Week beginning 11 March
APRIL	9	No meeting scheduled	8	12	11	11	23	Week beginning 8 April

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